

**FEDERAL EXECUTIVE ASSOCIATION
EXECUTIVE BOARD MEETING
Federal Building, Room 4329
November 16, 2010**

Attendees

Eric McKisick, Social Security Administration	Joe Harris, Small Business Administration, District
Caroline Schaefer, Internal Revenue Service	Evelyn Lee, USDA-FNS
Jim Sinnette, Federal Highway Administration	Angela Uekman, Central Arkansas Veterans Healthcare System
LTC Griffin, U S Corps of Engineers	Tina Edens, Central Arkansas Veterans Healthcare System
Pat Crow, GSA	David Allen, Arkansas National Guard
Denise Tafoya, US Bankruptcy Court	Steve Coop, HUD
Ben Toman, SSA/ODAR	Janet Holmes, NCRS
Mike Liehart, SSA/Field Officer	Nancy Mueller, LRAFB

Call To Order

Eric McKisick, FEA President, called the meeting to order and asked everyone to please review minutes from September 21, 2010 meeting.

Minutes

The minutes of the September 21, 2010, were reviewed by membership. Mr. Steve Coop made motion to accept minutes and Ms. Pat Crow seconded, minutes accepted.

Committee Reports

Training:

Retirement Seminar's – Very successful with over 200 attending the FERS session and 169 attending the CSRS section. We had a large number of postal employees attending this year. Ms. Mueller stated that she had received information from OPM stating that there was a back log of retiree processing due to over 6,000 postal employees retiring at the end of the year.

COOP Training – A date of Wednesday, January 19, 2011 has been set for the next COOP training. Mr. Coop will be working on a scenario possibility involving earthquake due to the increased interest in that topic. Mr. Coop stated that in the past the scenario has been kept secret for element of surprise and for reactionary purposes. LTC Griffin asked if FEMA was going to be involved. Mr. Coop stated that FEMA, like most agencies, are on a continuing resolution and currently do not have the funding to support involvement. The subject of location for training was discussed and LTC Griffin stated he would schedule the Corps of Engineer area in the basement since a date has been set.

Weather Watch – There was no one at the meeting. However, Mr. Kriss Hinebaugh is scheduled to chair a Weather Watch Committee meeting immediately following the FEA Meeting today.

Old Business

Fitness Center (Federal Building) – Ms. Pat Crow stated that the grand opening ceremony was on October 12, 2010, and that the Fitness Center is very successful and is getting lots of use. The second phase has begun which entails demolition to the Corps old fitness center and creating mens and womens locker/shower rooms. This is anticipated to be completed in six to eight weeks.

Asbestos Remediation (Federal Building) – Ms. Pat Crow stated that all abatement had been completed on the windows except for approximately 10 due to the secured areas in which they are located. The windows are currently in the process of being painted.

FEA Website – Mr. Sinnette passed out a sample web page that has been developed. They now need additional information that the FEA would like to have on the page, links to agencies, mission statement, upcoming events, etc. Mr. McKisick also handed out the webpage for Oklahoma Federal Executive Board to give additional ideas of what the membership may want included. Mr. McKisick suggested that minutes, agendas, links to each agency, weather watch information, CFC, etc., be included. Mr. McKisick asked that everyone take time to provide content they would like to see on the web page. Mr. McKisick stated that all information could be emailed to Ms. Tina Edens and she can get the information passed to Ms. Otto.

Mid Career Seminar – Ms. Mueller stated she is retiring in April, but would consider presenting and coordinating another seminar prior to her retirement. Ms. Mueller explained that she could brief on such topics as TSP, Military Buy Backs, issues related to each CSRS/FERS, etc. It was recommended that the dates be the first week of March. Ms. Mueller stated that she will look at possible dates the last week in February and first week in March, and will try to schedule on day in each week. Ms. Mueller stated that the base has access to facility that would hold approximately 200 people. She stated the only issue with the LRAFB is accessing the base. The agencies would have to provide a listing of with full names and SSNs. The training would be free to attendees. Ms. Mueller stated she could send out the slides and information pertaining to the briefing but that the agencies would need to be responsible for printing the material for their attendees. Ms. Mueller stated she would work on getting this scheduled.

Public Service Recognition Week – May 2-8, 2011. Mr. McKisick asked for volunteers to serve on a committee to look at event or events to show the public the service that our agencies provide to the public. Mr. McKisick stated he is looking for innovative ways to make this memorable to both staff and the public. He asked if anyone had ever worked on such committee and Ms. Caroline Schaffer stated she worked on it every year for the IRS. She stated that the work involved requires a committee. Ms. Pat Crow stated she would serve on the committee. Mr. McKisick asked Ms. Schaffer to head up as the committee chairperson. Mr. McKisick stated that it could be one centralized event, possibly stand alone exhibits, any that any ideas are welcome.

Open for Discussion

Affiliation with Oklahoma FEB - Mr. Steve Coop asked if the FEA could look at the affiliation with Oklahoma and what contributions they may have toward our organization as we are getting more and more established. The Oklahoma FEB has paid staff members and resources that we do not have.

Announcements

Next Meeting – Tentatively set for Tuesday, January 18, 2011, location to be determined.

Eric McKisick
FEA President