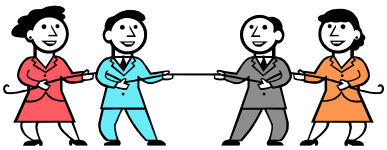
The Oklahoma Federal Executive Board
And
The FEB's Shared Neutrals Council
Present a Training Opportunity



"Facilitation Training
Making Things Possible"

Date:	*Monday, June 16, 2003*
Time:	*Registration begins at 7:30 a.m. (allow sufficient time to clear entrance security, requiring government ID and subject to vehicular searches)* *Training will be from 8:00 a.m. - 4:00 p.m.*
Location:	*Francis Tuttle Seminar Center* *12777 N. Rockwell, Oklahoma City, OK*
Who Should Attend:	*This training is open to federal, state and local government employees, supervisors, managers, executives, and FEB mediators (military, civilian, law enforcement, and postal service), wishing to gain information on how to develop this specific skill.*
Cost:	*$70 for FEB Shared Neutrals (must be on FEB's Active Shared Neutrals roster)* *$85 for all other registrants*

During this training, attendees will participate in an interactive learning environment designed to understand the proper "context" for properly assessing group interaction. The focus will be defining and clarifying issues; balancing task and maintenance functions; handling difficult emotions and outbursts; achieving consensus; self-awareness and diversity and facilitating functional and dysfunctional group behavior.

Name_____ Agency_____

Address_____ Phone_____

Method of Payment_____

[ ]Cash [ ]Check [ ]Credit Card [ ]Purchase Order [ ]Training Request

Please mail to: Oklahoma Federal Executive Board
215 Dean A. McGee, Ste 320
Oklahoma City, OK 73102

OR fax to: (405) 231-4165

Checks should be made payable to the Oklahoma Federal Executive Board

Cancellation Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through June 9, 2003. However, after that date, registrations must be honored. If you are unable to attend, substitute attendees are authorized and encouraged.