

**FEDERAL EXECUTIVE ASSOCIATION
EXECUTIVE BOARD MEETING
Federal Building, Room 4329
March 15, 2011**

Attendees

Eric McKisick, Social Security Administration	Caroline Schaefer, Internal Revenue Service
Paula Header, VA Regional Office	Angela Uekman, Central Arkansas Veterans Healthcare System
Carolyn Adcock, Corps of Engineers	Tina Edens, Central Arkansas Veterans Healthcare System
Elizabeth Whitmore, Corps of Engineers	Bob Crawford, TSA
Ben Toman, SSA/ODAR	Victor Marcelle, LTCOL, Arkansas National Guard
Joe Harris, SBA	Kevin Breedlove, FMCSA
Janet Holmes, NRCS	Amy Heflin, FHWA
Bil Cash, EEOC	

Call To Order

Eric McKisick, FEA President, called the meeting to order. After brief introductions asked members to review the minutes from the February 22, 2011 meeting.

Minutes

The minutes of the February 22, 2011 meeting were reviewed and accepted as amended by membership.

Committee Reports

COOP Training – No report.

Weather Watch Process– No report. It was noted a volunteer is being sought to Chair the Weather Watch Committee.

Old Business

FEA Website – Ms. Amy Heflin explained that the information that has been provided so far has been uploaded to the website. She briefly covered the process for having information uploaded to the website. It was noted that we have the Federal Employee of the Year Awards Luncheon and Public Service Recognition (PSR) week coming up and would have potential information on both of these items. Mr. McKisick stated he would like to see the webpage up prior to PSR week. He encouraged agencies to send their public links to be added to the site.

Public Service Recognition Week – Ms. Caroline Schaefer gave a brief update on potential ideas for celebrating the Public Service Recognition Week. A handout was given to membership with potential suggestions for agencies. Additionally, it was noted that the website www.publicservicerecognitionweek.org had several helpful tools that could be utilized. Ms. Schaefer stated that there would be a meeting to discuss immediately following membership meeting for those who would be interested in staying.

Federal Employee of the Year- Have received approximately twenty-two packages for the 2011 Federal Employee of the Year.

Judges for FEY packages – Nominations will be judged March 17, 2011, at the VA-Fort Roots, Building 37, Peterson Conference Room, beginning at 1:30 p.m. Ms. Edens asked the

agencies to consider sending a representative. It was stated at least three judges are required; however, it is preferable to have five judges.

Nominations for Secretary-Treasurer – Mr. McKisick asked if there were any nominations for the position of Secretary-Treasurer. It was noted that a brief description had been sent out by email to all agencies. Since there were no nominations to be considered, Mr. McKisick asked that a search committee be formed to contact membership to see if nominees could be gathered. Members of the committee will be, Mr. Ben Toman and Mr. Bob Crawford. Ms. Janet Holmes was asked to discuss with Ms. Rose Webb to also consider serving on the search committee. Mr. McKisick asked Ms. Edens to resend the brief descriptions of each office. It was also brought to the attention of membership that Ms. Pat Crow would not be able to fulfill the office of the President next year. The committee was also asked to work in getting nominees for the position of President. The voting will take place at the April meeting.

New Business

Reservations for the FEY Luncheon – Handout was given to all attendees with information regarding reservations for luncheon. The luncheon will be held at the Hilton, 925 South University Avenue, Little Rock, Arkansas, on May 4, 2011, at 11:30 a.m. The cost will be \$25.00 per person. The informational flyer will also be sent via email to all agencies.

Mid-Career Retirement Seminar – Ms. Whitmore from the Corps of Engineers addressed the membership on possibility of scheduling a Mid-Career Retirement Seminar. She has contacted the Army Benefits Center and they would be willing to send someone to present for minimal costs (travel and per diem). She had also reviewed another option that would cost approximately \$7,000 that could be shared across agencies if there was enough interest. Ms. Whitmore also expressed that a potential location could be the Arkansas State Library. They have an area that could hold approximately 100 personnel. Ms. Whitmore stated that the Corps had approximately 60 people already expressing an interest. Mr. McKisick asked if it would be possible to have at least two different training dates. This would allow agencies flexibility in allowing personnel to attend as it is often difficult to have entire office out at the same time. More information will be provided at next meeting.

Announcements

Next Meeting – Tuesday, April 19, 2011 at 8:30 a.m. in the Federal Building, Room 4329.

Eric McKisick
FEA President