

**FEDERAL EXECUTIVE ASSOCIATION
EXECUTIVE BOARD MEETING
Federal Building, Room 4329
January 18, 2011**

Attendees

Eric McKisick, Social Security Administration	Bill Cash, EEOC
Caroline Schaefer, Internal Revenue Service	Keith Dixon, USDA-FSA
Jim Sinnette, Federal Highway Administration	Paula Header, VA Regional Office
Don Balch, U S Corps of Engineers	Tina Edens, Central Arkansas Veterans Healthcare System
Nancy Mueller, LRAFB	Roger Edwards, LRAFB
Denise Tafoya, US Bankruptcy Court	Steve Coop, HUD
Ben Toman, SSA/ODAR	Janet Holmes, NCRS
Kevin Breedlove, FMCSA	Scott Hendricks, US Attorney's Office
Bob Crawford, TSA	

Call To Order

Eric McKisick, FEA President, called the meeting to order and asked everyone to please review minutes from November 16, 2010 meeting.

Minutes

The minutes of the November 16, 2010, were reviewed and accepted by membership.

Guest Presenter

Mr. Roger Edwards, Alternate Dispute Resolution (ADR) Program Manager for Little Rock Air Force Base presented to the group on the informal option to resolving workplace disputes. Mr. Edwards briefly covered the Air Force ADR program and the training that is required to become a trained mediator. Mr. Edwards presented an offer to membership to utilize mediators from the base to help resolve workplace disputes as well as enable the mediators an opportunity to maintain their certification. Ms. Mueller suggested that the FEA consider developing a list of agencies along with their trained mediators to use as a resource for mediations. At this meeting the agencies identified as having a mediation program with trained mediators were; LRAFB, EEOC, CAVHS, and U.S. Bankruptcy Court.

Committee Reports

Training:

COOP Training – To be held on Wednesday, February 16, 2011 at the Federal Building, Room B318. Training to begin at 9:00 a.m. and should be completed by noon. The training exercise being utilized was developed by FEMA however tailored to Little Rock. Mr. Coop stated that there would be a sign in roster to capture attendance however there would be no grading of pass/fail given. Mr. Coop suggested that agencies that will have representatives at the training bring their agency specific “coop plans”. For additional information regarding training please contact Mr. Coop at (501) 918-5704 or steve.coop@hud.gov.

Weather Watch Process– There was no one at the meeting. Mr. McKisick asked membership for feedback regarding the recent weather issues. Ms. Schaefer stated that overall she thought the process worked well. The few comments received were related to the notification process. A comment had been made that it would have been nice to have a decision sooner, possibly night before. Also, it was noted that it was not on television. Ms. Schaefer stated that the notifications on television are by the standards set by respective stations. It was noted that Channel 7 will not post federal announcements; we were unsure what Channel 4 or 11 policies are on their closure or delayed reporting announcements.

Old Business

Mid Career Retirement Seminar's – Ms. Mueller, LRAFB, had tentatively planned on providing mid-career retirement seminar in March 2011. Due to unforeseen circumstances this will not be possible. Ms. Mueller suggested contacting SNOCAP to see if they would be interested in hosting.

Public Service Recognition Week – May 2-8, 2011. Ms. Caroline Schaffer stated there was no update. Currently there is no committee. Mr. McKisick stated that he would like each agency to consider providing a representative to be on the committee. Mr. McKisick stated that he really wanted the FEA to do something to bring a positive light to the federal government. He suggested an event that would connect citizens with government. Additional suggestion was made for a news release on the Federal Employee of the Year awards ceremony which may be scheduled during the Public Service Recognition Week.

FEA Website – Mr. McKisick asked that agencies provide their public link to be added to the FEA website. All links can be emailed to Ms. Tina Edens and she can compile and forward that information to Mr. Sinnette. Mr. Sinnette will attempt to have the web page completed by next meeting.

New Business

Federal Employee of the Year- Ms. Tina Edens passed out the draft application for membership to review. It was reviewed and accepted. Application packages for Federal Employee of the Year will be sent out on Monday, January 31, 2011.

Announcements

Next Meeting – Tuesday, February 22, 2011 at 8:30 a.m. in the Federal Building, Room 2503. Future FEA meetings will now be tentatively scheduled on the 4th Tuesday of each month.

Eric McKisick
FEA President